



THE MIDNAPORE CO-OP MILK PRODUCERS' UNION LTD.

(An Operation Flood Project, Government of West Bengal)

Ashok Nagar: Midnapore -721101: Paschim Medinipur

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Ref. MU: CE: 26-27/ 266

Dated- 02/09/2026

NOTICE for Recruitment

Notification for project specific engagement in the post of (i) Dy. Manager (Milk Procurement & Inputs) - 01 & (ii) Asst. Manager (Milk Procurement)- 01 of the Midnapore Coop Milk Producers' Union Ltd. Interested eligible candidates are invited to attend the Walk-in-Interview scheduled to be held on 15th September 2026 at the Office of the Addl. District Magistrate (ZP), Paschim Medinipur at Zila Parishad Complex, Midnapore at 01.30 PM.

The interested candidates may go through the website www.paschimmedinipur.gov.in or www.mimulmilk.in for job details.

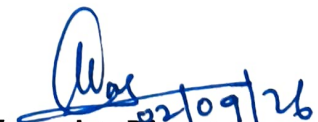

Managing Director
Midnapore Milk Union

Ref. MU: CE: 26-27/ 266(01-13)

Dated- 02/09/2026

Copy forwarded for favour of kind information and wide circulation through Office NOTICE BOARD to:

01. Managing Director, West Bengal Coop. Milk Producers' Federation Ltd.
02. Regional Head (NES), NDDDB, Kolkata.
03. Secretary, Zilla Parishad, Paschim Medinipur.
04. Jt. Director. ARD & PO, Jhargram
05. Dy. Director ARD & PO, Paschim Medinipur.
06. Assistant Registrar of Coop Societies, Paschim Medinipur.
07. DIO, NIC; Paschim Medinipur: With a request to upload "the matter" in the District website.
08. C A to District Magistrate, Paschim Medinipur and Chairman, Midnapore Milk Union.
09. C A to District Magistrate, Jhargram
10. C A to Addl. District Magistrate (ZP), Paschim Medinipur
11. Plant In-Charge: Kolaghat, Chandrakona Road, Keshiary & Sabang Milk Chilling Plant.
12. Notice Board: Midnapore Milk Union.
13.


Managing Director
Midnapore Milk Union

Posts, Job Description & Eligibility Criteria:

(i) Dy. Manager (Milk Procurement & Inputs)- 01 no.

Job Description/ eligibility criteria:

Job Title	Dy. Manager (Milk Procurement& Inputs) (one).
The candidate	1. Hard working and result oriented dynamic individual 2. Person with proven track record of achieving targets in a competitive environment 3. Person having an analytical bent of mind and excellent communication skill and computer knowledge in general.
Educational Qualification	B. VSc, B. Tech (DT), B Sc (Ag)with at least 10 years' experience in the Field of Milk Procurement/ Input Services/Livelihood sectoror PGDM – Rural Management/ PGD – Development Management/ MBA/ MSW or Graduate with at least 15years' experience in the Field of Milk Procurement/ Input Services/livelihood sector.
Experience	Minimum 10/15 years of working experience in Milk Procurement/ Input Services/Livelihood sectorwith an NGO/ village-based Institution/reputed organization/ Co-operatives/ Milk Federation.
Nature of Appointment	It is completely project-oriented target specific contractual engagement for twoyears. Any extension is subject to satisfactory performance and fulfillment of other criteria.
Total Remuneration	Negotiable based on the qualification and experience. Other admissible benefits as per Milk Union's norm for contractual engagements.
Selection Procedure	Interview through Walk in Interview
Age	Maximum 58 years as on 01.01.2026.
Interview Date & Time	Interview Time: 02.30 PM Date: 15/09/2026. The interested eligible candidates are requested to report at the venue at 01.30PM. Eligible candidates may send resume through email: office.mimul@gmail.com
Venue of Interview	At the office of the Additional District Magistrate (ZP), Paschim Medinipur, Zila Parishad Complex, Midnapore, Paschim Medinipur
Key Role and Job Responsibility	1. Identifying new areas for expanding coverage and preparing milk procurement strategy as per targets of Midnapore Milk Union. 2. Ensuring fair & transparent milk procurement operations at village level. 3. Maintaining/ monitoring operation of BMC/ Chilling Plant. 4. Monitoring operation of transport system to ensure timely milk delivery from DCS/ BMC to Milk Chilling Plant and further to Dairy Plant. 5. Minimizing variations between supplies from DCSs/ BMCs and receipt at Chilling Plants/ Dairy Plants.



	6. Preparing plans for procurement of required items for smooth operations. 7. Resolving conflicts/ problems at route/ village level. 8. Monitoring targets. 9. Ensuring timely delivery of AMCUs and EMTs to different procurement institutions. 10. Planning BMC installation at village level and organize movement of Milk & Milk Products between DCSs/ BMCs and Chilling Plant/ Dairies. 11. Ensuring that the purchases are done on time. 12. Ensuring Quality checks at all levels from the dairy to the village level. 13. Regular monitoring and feedback and record keeping 14. Innovation of efficient ways of working and encourage innovative ideas. 15. Devising strategy for training of village level functionaries/ Secretaries/ Tester. 16. Any other activity as and when required by this Union.
Key Skills	1. Considerable Knowledge of Modern principles and practices of Milk Procurement. 2. Milk Pricing. 3. Bye Laws & Rules & Regulations & Acts of Dairy Cooperative Societies. 4. Managerial Skills, Leadership skills, Analytical Ability, Problem Solving and decision making skills.
Leave	Leave rules of the Milk Union would be applicable

(ii) 'Asst. Manager (Milk Procurement)- 01 no.

Job Description/ eligibility criteria:

Job Title	Asst. Manager (Milk Procurement)(one)
The candidate	1. A hard working and result oriented dynamic individual 2. Person with proven track record of achieving targets in a competitive environment 3. Person having an analytical bent of mind and excellent communication skill.
Educational Qualification	B. VSc, B. Tech (DT), B Sc (Ag), PGDM – Rural Management with minimum two years working experience in procurement/ animal nutrition or MBA/ MSW /Graduate with minimum five years working experience in milk procurement.
Experience	The candidates having experience in the field of Milk Procurement of any Co-operative/ Organization/ Milk Productivity enhancement Animal Nutrition would be given preference.
Nature of Appointment	It is completely project-oriented target specific contractual engagement for two years. Any extension is subject to satisfactory performance and fulfillment of other criteria.



Total Remuneration	Negotiable based on the qualification and experience. Other admissible benefits as per Milk Union's norm for contractual engagements.
Selection Procedure	Interview through Walk in Interview
Age	Maximum 40 years as on 01.01.2026. However, relaxation may be given in case of extraordinary/outstanding candidates.
Interview Date & Time	Interview Time: 02.30 PM Date: 15/09/2026. The interested eligible candidates are requested to report at the venue at 01.30PM. Eligible candidates may send resume through email: office.mimul@gmail.com
Venue of Interview	At the office of the Additional District Magistrate (ZP), Paschim Medinipur, Zila Parishad Complex, Midnapore, Paschim Medinipur
Key Role and Responsibility	1. Primarily responsible to meet the milk procurement/DCSs/Members targets as planned for the area of operation of Midnapore Milk Union. 2. Conducting training programme awareness camps at village for increasing members in dairying. 3. Maintenance of milk routes, guiding the supervisor's activities and its monitoring. 4. Ensuring the weighing, testing and chilling activities carried out at all the BMC/ Chilling Plant/ DCS of Midnapore Milk Union. 5. Keeping a check on the discrepancies at BMC/Chilling Plant/DCS level 6. Proper record maintenance at all the BMC centres of Midnapore Milk Union. 7. Ensuring quality of the collected and supplied milk from the procurement area of Midnapore Milk Union. 8. Monitoring the collection and testing activities at all the BMC/Chilling Plant and supervising the BMC staffs. 9. Attending milk collection on regular basis at DCS/Chilling Plant level and resolving farmer's/ DCS's grievance. 10. Ensuring that the daily milk collection data is received by the billing section at head office for timely preparation of milk bill. 11. Organising village level awareness programme with the dairy farmers regarding the benefits of an organised milk collection system. 12. Preparation of training calendar for the milk producers, Milk procurement officers, Milk Procurement Field Supervisors. 13. Budget calculation for the training and extension materials. 14. Preparation of extension material in local language. 15. Coordinating with field supervisors for conducting various training programmes at village level. 16. Arranging farmer's meet, animal health camp and other services with the help of Manager/Dy. Manager procurement.
Key Skills	1. Providing capacity building of the village based institution and dairy farmers with strong analytical skills, and the ability to synthesize complex concepts and to communicate them effectively;



	2. Ability to work effectively in teams as well as independently; 3. Good communication and inter-personal skills; the candidate must show initiative, , synthesis, organization and personal dynamism and self-motivated, as well as capacity to work with teams and prepare adequate planning and activity reports. 4. Operations Management, Relationship Management, Team Management, Strategic Management, Distribution Management 5. Computer/ IT skills 6. Leadership skills 7. Presentation skills
Leave	Leave rules of the Milk Union is applicable


 Managing Director
 Midnapore Milk Union

