



THE MIDNAPORE CO-OP MILK PRODUCERS' UNION LTD.

(An Operation Flood Project, Government of West Bengal)

Ashok Nagar: Midnapur -721101: Paschim Medinipur

Phone (03222) 275697; Email: office.mimul@gmail.com

Ref: MU/ RFQ/ 25-26/603/1

Date: 16/01/2026

[GSTN: 19AAABT2259E1ZH]

To

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Dear Sir,

Sub: Invitation for Sealed Quotations for supply of Lunch/Dinner/Breakfast, Tea-snacks.

1. You are invited to submit your most competitive **sealed quotation** for supply of Lunch/Dinner/Breakfast, Tea-snacks to The Midnapore Co-op. Milk Producers' Union Ltd for the participants of MCM (Management Committee Members) Training Program scheduled to be held at different places in Paschim Medinipur and Jhargram District as per following details:-

Sl. No	MCM Meeting Details	Apx. No
1.00	No of Participants (Apx.)/meeting	45
2.00	Total No of meetings scheduled to be held in Paschim Medinipur & Jhargram district (Apx. Nos)	25
3.00	Meeting Venue	
3.1.1	Chandrakona Road Milk Chilling Plant Complex, Satbankura, Paschim Medinipur, PIN-721253	
3.1.2	Milk Processing Unit, Dude-Budhe, Keshiary, Paschim Medinipur, PIN-721133	
3.1.3	Meeting Hall at Kusumpur, Sankrail, Jhargram, PIN-721135	
3.1.4	Meeting Hall of BDO office complex, Gopiballavpur- I Block, Chhatinasole, Jhargram	

Sl. No	Particulars	Apx. Qnty (No) per Meeting
1	Supply of Lunch/Dinner (Meal System)	45
	Proposed Menu- Daal, Bhaja, two Vegetable, Fish/Chicken, Chatni, Papad & One Sweet and Water bottle- 500ml. Supply, distribution/serve, cleaning , all include.	
2	Supply of Breakfast/Tiffin-	45
	Proposed menu- Puri & Sabji/Bread-Omlet/Veg Cutlets as per choice and alternatively including serve/distribution, cleaning, etc	
3	Supply of Tea-Snacks- Two Times	45
	Supply and serve Tea & Biscuits to participants	



2. **Bid Price**

- a) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
 - b) GST in connection with the sale shall be shown separately.
 - c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - d) Packing, Forwarding, Freight, Insurance and other incidental charges should be included and shall be shown separately.
 - e) No price negotiation will be carried out with any bidder. Supply order shall be issued on lowest responsive bidder.
 - f) Bids should be evaluated on the total price (inclusive of all taxes) quoted by the Bidders irrespective of the HSN Code & GST Rates quoted by them.
 - g) For ready reference, we are providing standard quotation format for quoting the price. Please quote your price in attached format (Annex-I) only.
3. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.

4. **Documents to Submit:**

The Bidder must submit the Copy of Registration Certificate/ Trade License and GSTN & PAN alongwith the Quotation.

5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

6. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed.

GST, Packing, Forwarding, Freight & Insurance charges in connection with sale of goods shall be taken into account in evaluation.

7. **Award of contract**

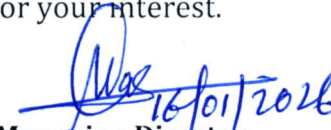
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

8. Payment shall be made through A/c Payee Cheque/ NEFT/RTGS/Online.

9. You are requested to provide your offer latest by 17:00 hours on 22/01/2026 in a sealed envelope.

10. We look forward to receiving your quotations and thank you for your interest.


Managing Director,
The Midnapore Coop.
Milk Producers' Union Ltd.

Quotation

To,

**The Managing Director,
The Midnapore Co-op. Milk Producers' Union Ltd,
Ashoknagar, Midnapore, Paschim Medinipur**

Sub: Offer for supply of Lunch, Dinner/Breakfast, Tea-snacks.

Sir,

With reference to the sealed quotation invitation notice vide no. MU/ RFQ/ 25-26/603 Dated: 16/01/2026, we are providing our best offer/rate for supply of Lunch, Dinner/Breakfast, Tea-snacks as follows:

Sl. No	Particulars	Specification	Qnty. (Nos)	Rate/ Unit (in Rs.)	Total Amount (in Rs.)
1	Supply of Lunch/Dinner (Meal System)	Proposed Menu- Daal, Bhaja, two Vegetable, Fish/Chicken, Chatni, Papad & One Sweet and Water bottle- 500ml. Supply, distribution/serve, cleaning , all include.	45		
2	Supply of Breakfast/Tiffin-	Proposed menu- Puri & Sabji/Bread-Omlet/Veg Cutlets as per choice and alternatively including serve/distribution, cleaning, etc	45		
3	Supply of Tea-Snacks- Two Times	Supply and serve Tea & Biscuits to participants	45		
TOTAL					
GST			@ ____ %		
G. TOTAL					
Rupees					

The above quoted price is inclusive of all Taxes, Packing, Forwarding, Freight, serving, cleaning and all other charges.

Signature with date